

City and County of San Francisco



Gavin Newsom
Mayor

Human Rights Commission

Contract Compliance
Dispute Resolution/Fair Housing
San Francisco Disadvantaged Business Enterprise
Lesbian Gay Bisexual Transgender & HIV Discrimination

Virginia M. Harmon
Director

Monday, September 26, 2005

Mr. Thomas Schultz
DISABLED VETERAN ENTERPRISES INC DBA TONER CARTRIDGE SERVI
1032 Revere Avenue
San Francisco, CA 94124

Dear Mr. Schultz:

Pursuant to the DBE Ordinance, Chapter 14A of the San Francisco Administrative Code, your firm has been certified as a San Francisco Disadvantaged Business Enterprise, which is valid for three (3) years. Your Certification number is: HRC090814868.

This certification now allows your firm to be eligible to receive 10 percent discount in all bids/proposals with the City and County of San Francisco when bidding/proposing as a provider of: OFFICE EQUIPMENT MAINTENANCE & REPAIR, OFFICE EQUIPMENT & SUPPLIES.

To verify your business status as a bona-fide San Francisco Disadvantaged Business Enterprise, please indicate your certification number and show this letter upon request to the contract awarding authority.

The Human Rights Commission reserves the right to withdraw this certification at any time. HRC also reserves the right to request additional information and/or conduct on-site visits for purposes of verification.

For re-certification, contact the Human Rights Commission, 25 Van Ness Avenue, Suite 800, San Francisco, CA 94102, Attention: CERTIFICATION UNIT.

Please notify this office at least sixty (60) days prior to the expiration date: 9/30/2008. Failure to do so, may result in removal of your company's name from the approved list of DBEs San Francisco Disadvantaged Business Enterprises.

If there are any changes in your firm's status during this certification period, you are required to notify this office immediately.

Thank you for your interest in the HRC's DBE Program. You can access the Vendor Directory at our Internet address <http://www.sfhrc.org>.

If you have any suggestions e-mail us at hrc@ci.sf.ca.us.

Sincerely,

Virginia M. Harmon
Director



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Suite 800
San Francisco
CA, 94102-6033



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